

## CCG Action Plan 21/22

No	Action	How	Update
1	<p>Ensure there is a <b>common outcomes based approach to delivering interventions</b> across families first and flying start</p>	<p>All Teams to ensure they have a nominated mentor who will attend the 6 weekly mentors group</p> <p>Ensure families first and flying start have monthly reflective practice sessions to discuss how the outcomes approach has been embedded in practice.</p> <p>Demonstrate and take responsibility for embedding the outcomes based approach in practice</p>	<p>Flying Start and Families First staff have had training on the 3 elements of training</p> <p>Mentors have been appointed for both programmes</p> <p>Families First Team Manager has been attending the 6 weekly Mentors group facilitated by Loredana Moruz (Service Manager). Families First Team Leads have also been invited to and will be attending the Mentors groups as of 9<sup>th</sup> September.</p> <p>Families First hold mandatory reflective practice sessions on a monthly basis. These sessions are facilitated by Team Manager and Clinical Psychologist on an alternative basis whereby members of the Team are given the opportunity to bring cases to discuss, share ideas, reflect on what is working/isn't working/what is important to the family and how best to support the family to achieve their identified outcomes.</p> <p>Families First paperwork currently being reviewed to become strengths based.</p> <p>Supervision is used to help support workers reflect on their practice, to reinforce an outcomes based approach when discussing families including the</p>

			<p>'what matters question' . This is then reinforced during monthly reflective practice sessions.</p> <p>Team Managers are due to attend the Vanguard training this month.</p> <p>All staff within Families First have completed the Collaborative Communication training which is mandatory.</p>
2	<p>Ensure the <b>administrative support</b> across the programmes <b>is efficient and proportionate</b></p>	<p>Complete phase 2 review of support to CCG programmes for Coordination, Finance, Performance and Contract Management</p>	<p>New model for coordinating administrative duties implemented in April 2021, which includes a streamlined approach to supporting all 6 internal CCG programmes.</p> <p>A review of structure for CCG support team has also been undertaken and the provision of a deputy manager role has been agreed as part of the existing staff's roles and responsibilities.</p> <p>Contract management duties have been allocated to now include all Legacy and PPE funded projects.</p> <p>A full review for Families First and Flying Starts reporting requirements is scheduled in September. Recommendations and proposed developments will be taken to the CCG Board for sign off.</p>
4	<p>Ensure a consistent approach to the way in which all programmes under the <b>CCG engage and participate</b> with children and families</p>	<p>Developmental of a central engagement tool which will capture all engagement and participation activity across all the programmes</p> <p>Monitor the tool in terms of its usage and attached outcomes.</p>	<p>Engagement calendar has been developed and implemented. Monthly reminders are set for each programme to contribute into.</p>

	using the service to help shape it for the future		<p>Engagement and Participation has become a standard agenda item for the CCG Board which provides full updates on developments.</p> <p>Any new additions to the calendar are shared with the Corporate Engagement Calendar on a monthly basis.</p>
5	<b>CCG and the HSG</b> to work in a seamless fashion, providing <b>integrated services</b> where appropriate	Review the commissioning arrangements which exists between the CCG and HSG	Not started.
6	<b>Implement</b> the new <b>outcomes framework</b> provide by Welsh government	<p>Provide a workshop to ensure the CCG steering group and programme leads understand the new outcomes framework (once established)</p> <p>The programme leads to work with the central admin team to ensure systems are in place to capture the evidence to report on the outcomes framework to WG</p>	<p>Welsh Government have yet to provide outcomes framework.</p> <p>A Locally developed framework been implemented to measure and monitor progress linked to the programmes intended outcomes.</p>
7	<b>Review of commissioned services</b> to ensure value for money, no duplication and good outcomes provided	Report to CCG group	Full review of Legacy commissioned projects is currently underway. CCG board will agree services to be provided post April 2022 following CCG Board in September 2021.
8	Ensure <b>flexibility within the CCG grant</b> to support and promote joint planning and commissioning to make more effective use of the funding in pursuit of the constituent	<p>Continue to implement the CCG financial Management procedure to ensure any underspends are used in line with the CCG guidelines and supports the priorities within the CCG Delivery Plan and achieves value for money This could include</p> <ul style="list-style-type: none"> <li>- New demands on service</li> <li>- A new programme initiative</li> <li>- Identified gaps in service</li> </ul>	<p>Financial management procedure used as the basis for the review of the Legacy Fund, focusing on outcomes.</p> <p>No underspend has been identified at this point of the year which requires realigning, however there has been notification from WG that the CCG are to receive additional funds as part of the COVID</p>

	programmes' aims and objectives.	- Potential overspends within current service delivery	recovery, therefore this process will be fully adopted to ensure the intended flexibility of the grant is honoured.
9	<b>Monitor the a high level performance framework</b> to include indicators from the 7 programmes which will be used to monitor the success of the programmes in relation to the outcomes they achieve	All programmes to report Quarterly on the framework	<p>First set of reporting took place in April 2021 and 2020/21 full annual outturn was presented to the CCG Board in May 2021.</p> <p>Quarters 1 and 2/Term 1 (Flying Start) performance updates scheduled for October CCG Board.</p>
10	<b>Review the new approaches to service delivery</b> due to the re-provisioning of the legacy funding to ensure the new approaches are achieving the desired outcomes		<p>Findings from the Community Impact Assessment (CIA) have been reviewed in order to identify the needs and demands falling out of it and how they link to the Community element of the CCG.</p> <p>A Legacy Working Group has been established to take forward and lead on the development of the future of the Legacy Fund.</p> <p>The Strategic Lead for Legacy developed a survey which looked to link the Legacy projects to other CCG programmes and the work of the CIA.</p> <p>Full outcomes reports for existing projects to be presented in next CCG Board meeting scheduled for September 2021 and will inform the future delivery of the fund beyond March 2022.</p>